

COST Action IS1410

The digital literacy and multimodal practices of young children (DigiLitEY)

Call for ITC Conference Grant Applications

ITC Early Career Investigators participating in Conferences between:

1st January 2018 and 31st March 2018

CONFERENCE GRANTS

Conference grants help PhD students and early-career investigators from participating Inclusiveness Target Countries attend international science and technology related conferences that are not specifically organised by a COST Action.

CONFERENCE GRANTS – ELIGIBILITY

The following eligibility criteria applies:

1. Conference Grants are exclusively reserved for PhD students and ECI's with a primary affiliation in an institution located in an ITC.
2. The applicant must make an oral/poster presentation at the conference in question and must be listed in the official event/conference programme. The main subject of the presentation at the approved conference must be on the topic of the digital literacy and multimodal practices of young children (0-8) and must acknowledge COST.
3. The participation of each applicant must be pre-approved by the Action MC. Attendance at European conferences is preferred. However, conferences held elsewhere can also be considered.

EVALUATION AND SELECTION OF APPLICANTS

The MC will use the following criteria to assess applications:

1. PhD student and ECI researcher status
2. CV and educational details
3. Quality, robustness and structure of the conference.
4. Quality of the abstract for presentation/poster.
5. Career and personal development opportunities for the applicant.
6. Benefit for the current research of the ECI.
7. Benefit for the COST Action IS1410

Only 1 application will be accepted per ITC.

Applicants will be informed of the outcome within 2 weeks of the deadline.

CONFERENCE GRANTS – FINANCIAL SUPPORT

A Conference Grant is a fixed financial contribution which takes into consideration the budget request of the applicant and the outcome of the evaluation of the application. Conference Grants do not necessarily cover all of the expenses related to participating in a given conference, but is a contribution to the overall travel, accommodation and meal expenses of the selected Grantee. The calculation of the financial contribution for each

Conference Grant must respect the following criteria:

- Up to a maximum of EUR 1000 in total can be afforded to each successful applicant;
- Up to a maximum of EUR 160 per day can be afforded for accommodation and meal expenses.
- Up to a maximum of EUR 500 can be claimed for the conference fees to be incurred by the selected Grantee.

In addition, when meal and accommodation expenses are supported by the hosting institution as part of the provisions offered in their conference package, the amount for subsistence afforded to each eligible participant must be deducted from the Grant. Documentary evidence of the conference fee amount must be provided by the applicant and in kind, must be archived by the Grant Holder along with the relevant administrative documents.

APPROVING CONFERENCE GRANTS FOR PAYMENT

The Grantee has 30 calendar days from the end date of the Conference in question to submit a scientific report to the Vice-Chair and the Action's Grant Holder.

Payment of the Grant is subject to the submitted scientific report being approved by the Vice-Chair. Written approval of the submitted scientific report must be sent to the Grant Holder for archiving purposes.

How to apply for an ITC Conference Grant:

Eligible researchers can apply for an ITC conference grant as follows:

1. All applicants must carefully read the funding rules detailed in Section 8 of the *COST Vademecum*. This document is available [Here](#)
2. All applicants must register for an e-COST profile at <https://e-services.cost.eu/>
3. All applicants must complete a conference grant application by clicking on the ITC Conference Grant tab (this will not be available if the applicant's profile is incomplete, if the primary affiliation is not an ITC contry, if the education details does not demonstrate that he/she is a Phd candidate or and ECI)
4. The applicant must complete the following:
 - a. Applicant details
 - b. Conference grant details
 - c. Bank details
 - d. Financial support
 - e. Supporting documents (CV, description of your involvement in the Cost Action, acceptance letter from conference organisers, copy of the abstract or poster submitted)
5. The application will be assessed by the MC Vice Chair and the applicant will be formally notified of the outcome of their grant application by **15th December 2017**
6. Within 30 days from the end date of conference, the successful applicant must upload a scientific report to eCost. Failure to submit the scientific report within 30 days from the end date of the conference will effectively cancel the Grant.

Deadline for applications to be submitted: 8th December 2017

Notification of application outcome: 15th December 2017

Conferences must take place between 1st January and 31 March 2018