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| COST Action IS1410 |
| Action Title: The digital literacy and multimodal practices of young children (DigiLitEY) |
| Draft Agenda |
| Management Committee Meeting |
| Bologna, Italy |
| From 31st August 2017 to 1st September 2017 |
| 1. Welcome to participants |
| 2. Verification of the presence of two-thirds of the Participating COST Countries or, if applicable, a quorum |
| 3. Adoption of agenda |
| 4. Approval of minutes and matters arising of last meeting |
| 5. Update from the Action Chair |
| a) Status of Action: start and end dates of Action, participating COST countries, participating NNC/IPC institutions and Specific Organisations. |
| b) Short Term Scientific Missions (STSM): review of completed reports and new applications |
| 6. Update from the Grant Holder: Action budget status |
| 7. Update from the COST Association, if a representative is present |
| 8. Monitoring of the Action |
| 9. Implementation of COST policies on: |
| a) Promotion of gender balance and Early Career Investigators (ECI) |
| b) Inclusiveness and Excellence (ITCs) |
| 10. Follow-up of MoU objectives: progress report of working groups |
| 11. Scientific planning |
| a) Scientific strategy (MoU objectives, GP Goals, WG tasks and deliverables) |
| b) Action Budget Planning |
| c) Long-term planning (including anticipated locations and dates of future activities) |
| d) Dissemination planning (Publications and outreach activities) |
| 12. Requests to join the Action from: |
| a) COST countries |
| b) Institutions in Near Neighbouring Countries, International Partner Countries, and/or Specific Organisations: EU agencies, European RTD Organisation, International Organisations |
| 13. AOB |
| 14. Location and date of next meeting |
| 15. Summary of MC decisions |
| 16. Closing |