



COST Action IS1410

Action Title: The digital literacy and multimodal practices of young children (DigiLitEY)

**Minutes
Management Committee Meeting
Larnaca, Cyprus
17th March 2016**

1. Welcome to participants

Jackie Marsh welcomed MC members to the meeting.

2. Verification of the presence of two-thirds of the Participating COST Countries or, if applicable, a quorum

It was verified that all countries were represented, apart from Germany.

3. Adoption of agenda

The agenda was approved

4. Approval of minutes and matters arising of last meeting

The minutes from the last meeting were approved.

5. Update from the Action Chair

a) Status of Action: start and end dates of Action, participating COST countries, participating NNC/IPC institutions and Specific Organisations:

- 33 countries EU + Albania CNNC (approved)
- Brazil (In process)
- Hopefully, other EU countries will join, MC would welcome them

Plans for year 15-16 (Grant Agreement Goals): All have been met
+300 members in the mailing list, 2nd newsletter about to come out

b) Short Term Scientific Missions (STSM): review of completed reports and new applications

2 rounds:

- November 2015 - 6 submissions - 5 funded
- February 2016 - 3 submissions - 3 granted

A full update will be provided in the latest version of the newsletter.

6. Update from the Grant Holder: Action budget status

- Underspent money moved to additional STSMs
- Cyprus meeting budget extras used to cover additional participants
- Not much left by the end of period: if available will be turned to dissemination



7. Monitoring of the Action

After 18 months – we have already undertaken reviews of key areas of work, e.g. Working Groups. In September, we will complete an in-depth review of all areas.

8. Implementation of COST policies on:

- a) Promotion of gender balance and Early Career Investigators (ECI)

Gender balance - major issue, female-majority field. We are doing what we can to address this and have ensured we have a better gender balance on the SG.

Early Career Investigators: Reflected in the STSM - Have more time dedicated to them in the Prague meeting (e.g. allocate a time-slot for "networking" / "speed-dating")

- b) Inclusiveness and Excellence

All general meetings take place in inclusiveness target countries - does not apply to WG specific meetings.

9. Follow-up of MoU objectives: progress report of working groups

After 18 months – we have already undertaken reviews of key areas of work, e.g. Working Groups. In September, we will complete an in-depth review of all areas.

So far, all milestones are being met.

Upcoming milestones: Literature Reviews (2 WGs February and May 2017 + 2 WGs February and May 2018)

10. Scientific planning

- a) **Scientific strategy (MoU objectives, GP Goals, WG tasks and deliverables)**

Meeting with policy makers in Tallin + Policy makers in Cyprus - Pedagogical Institute of Cyprus, Ministry of Education and EU Kids Online Cyprus representatives - Cyprus meeting focus on European policy - Question: What do policy makers want from the action? Would policy briefings in the webpage be a good tool? Could the Cyprus meeting be used/showcased as a model for future meetings exchanges?

Issue of translating policy briefings in "local" languages, COST does not fund, we need to find ways to support this.

- b) **Action Budget Planning**

Budget changes - 18% cut for coming year

2016-17: 141.000 Euros



1 Project Meeting (Prague, Nov. 2016)	€66,500
4 X WGs Meetings (1-4)	€24,500
Training School (Braga 2016)	€20,000
STSM	€8,000
Dissemination: Website contribution - Leaflets / Dissemination	€3,609
15% Administrative Costs	€18,391

Budget approved by MC

c) Long-term planning (including anticipated locations and dates of future activities)

Training School will take place in Braga, Portugal in June 2016

- Aimed at Early Stage Career Researchers: Keynotes + Roundtables + Doctoral Symposiums + Visit to centers + ebook of the proceedings

41 Applications - 23 Accepted (6 Local + 17 from other countries + 1 self-funded) - 11 countries / Reasons for rejection: not ESR, not focused on 0-8, quality not sufficient.

Upcoming STSM round: Fall 2016

The next MC meeting will take place in Prague, November 2016

d) Dissemination planning (Publications and outreach activities)

WG4 - Special Issue for Italian journal on Media Education - (will include about 12 papers), papers not accepted can still be published in the COST Webpage as a COST Paper.

We published White Paper on 5.1.16 – It was agreed to organise a Google hang-out session to promote the White Paper.

11. Requests to join the Action from:

- a) COST countries

No additional requests

- b) Institutions in Near Neighbouring Countries, International Partner Countries, and/or Specific Organisations: EU agencies, European RTD Organisation, International Organisations

No additional requests



12. AOB

Remember - one WG per person

Commitment to WGs: some too large, suggest that if two members from a country are in the same group they could divide.

Presentation of the IOE - MODE Website and Open Access Training Course

13. Location and date of next meeting

Next Meeting - 7th November 2016 - Prague

14. Summary of MC decisions

The minutes from the last meeting were approved.
Budget for 16/17 approved by MC

15. Closing